

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email andrew.beesley@onesource.co.uk

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	What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
	Authorisation to award a contract to Breyer Group PLC for roof replacements at Branfil Primary School, Clockhouse Primary School, Engayne Primary School, Harold Court Primary School, Hildene Primary School, James Oglethorpe Primary, Parsonage Farm P	Director of Children's Services	August	All relevant Schools, members, officers and business partners will be consulted.	Ian Saxby ian.saxby@onesource.co.uk	Document To Follow 69. Roofing Project - KeyED Award of Contract (FINAL)
	Approval for a 3 year Shared Services Agreement Emergency Duty Team (EDT) form 1st April 2020 to 31st March 2023, for the provision of out of hours emergency services for Children's social services in London borough of Barking and Dagenham, Havering, Approval for a 3 year Shared Services Agreement Emergency Duty Team (EDT) form 1st April 2020 to 31st March 2023, for the	Cabinet Member for Education, Children & Families	Not before August	All relevant Members, officers, business partners and key stakeholders will be consulted.	Laura Dowsett Commissioner and Project Manager Laura.dowsett@haverling.gov.uk	Document To Follow 73. Key Decision for new EDT contract 2020-23 v2 (003)

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	provision of out of hours emergency services for Children's social services in London borough of Barking and Dagenham, Havering, Redbridge and Waltham Forest					
	Publication of the Housing Delivery Test Action Plan 2020 For the Housing Delivery Test Action Plan 2020 to be approved and published on the Council's Website.	Cabinet Member for Housing	Not before August	All relevant members, officers, business partners and stakeholders will be consulted.		Document To Follow 72. The Housing Delivery Test Action Plan 2020
	Window Replacement and Ancillary Works at Dryden and Kipling Towers The Director will be asked to award the contract for the window replacement and ancillary works at Kipling and Dryden Towers, housing blocks in Havering.	Director of Housing	Not before August	All relevant Members, officers and business partners will be consulted.	Ade Oshinmi ade.ashinmi@haverling.gov.uk	Document To Follow
	Approval to enter into Call-Off	Cabinet Member	August	All relevant members,	Trevor Cook	23.06.20 Call Off

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	Contract from the Procurement Across London (PAL) Framework Agreement for the Supply of Fresh Fruit and Vegetables. Approval to enter into a Call off contract for the supply to Havering Schools for the supply of fresh and frozen meat and poultry for the school catering services.	for Education, Children & Families		officers and business partners have been consulted. The Chair of Overview and Scrutiny Board will be informed.	Assistant Director for Education Services trevor.cook@haverling.gov.uk	key ED Supply and Delivery of Fresh and frozen meat and Poultry
	Out of Hours Service- Contract Award A decision on whether to award a contract	Cabinet Member for Housing	Not before August		Neil Bartle neil.bartle@haverling.gov.uk	Document To Follow
	Direct Award to Capita PLC for the Revenues and Benefits system. The Director ewill be asked to make a direct contract award.	Managing Director oneSource	August	All relevant Members, officers and Business partners will be consulted.	Chris Henry chris.henry@haverling.gov.uk	Document To Follow 74.Revenues Benefits procurement Key Decision Report - 2020 74. EXEMPT Appendix A -

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						Cost Comparison
	Approval of Phase Viability Plan (PVP) Residual land To approve the Phase Viability Plan (PVP) in relation to the residual land in respect of the Napier and New Plymouth Site. This will take account the revised Business Plan taking into account the Council acquiring 197 units.	Director of Regeneration Programme Delivery	September	All relevant members, officers and business partners will be consulted.		Document To Follow
	Moving Traffic Contraventions (MTC) relocation of Enforcement Cameras The Cabinet Lead member will be asked to review existing camera locations and to approve deployment of new moveable attended/unattended cameras.	Cabinet Member for Environment	Not before September	All relevant Members, officers and business partners will be consulted.	Gurch Durhailay gurch.durhailay@haverling.gov.uk	Document To Follow
	Bridge Close Regeneration Delivery Arrangements Cabinet will be asked to	Cabinet	September	All relevant members, officers, business partners and stakeholders will be	Nick Gyring-Neilsen nick.gyring-nielsen@haverling.gov.uk	

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	approve the Bridge Close Regeneration regeneration delivery arrangements.			consulted.		
	Bridge Close Regeneration - making of the Compulsory Purchase Order Cabinet will be asked to approve the making of the Bridge Close Regeneration Compulsory Purchase Order (CPO).	Cabinet	September	All relevant Members, officers, business partners and stakeholders will be consulted.	Nick Gyiring-Neilsen nick.gyiring-nielsen@havering.gov.uk	
	Parks Byelaws Cabinet will be asked to agree the content of the amended byelaws and submit an application to the DCLG.	Cabinet	September		James Rose james.rose@havering.gov.uk	
	Private Sector Housing Enforcement Scheme Two. Expand Additional Licensing for Housing of Multiple Occupation and Introduce Selective Licensing Implementation and	Cabinet	September	All relevant Members, officers and business partners will be consulted.		Document To Follow

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	Enforcement The Leader of the Council will be asked to approve whether the service should implement and enforce further extension of landlord licensing across the Borough to have additional licensing Borough wide and Selective licensing in Brooklands and Romford Town.					
	Homeless Prevention and Rough Sleeper Strategy 2020-2025 Cabinet will be asked to approve the Homeless Prevention and Rough Sleeper Strategy for implementation.	Cabinet	September	All relevant Members, officers and business partners will be consulted.	Darren Alexander Assistant Director of Housing Demand Darren.Alexander@haverling.gov.uk	Document To Follow
	Corporate Parenting Strategy Cabinet will be asked to approve the Haverling Corporate Parenting Strategy 2020-2023.	Cabinet	September	All relevant members, officers and business partners together with the Children in Care Council, will be consulted in relation to this decision.		Document To Follow

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	Bretons Phase II Masterplan Cabinet to agree the Bretons Phase II Masterplan and progress Phase 1 of the Masterplan.	Cabinet	September	All relevant members, officers and business partners will be consulted. Consultation with Bretons User Groups, the Football Association and the Football Foundation has already taken place.	Guy Selfe Health and Wellbeing Manager guy.selfe@havering.gov.uk	Document To Follow
	Disposal of land at Hall Lane Pitch & Putt Course, Upminster following its Appropriation for Planning Purposes. Appropriation for planning purposes and disposal of the land at Hall Lane Pitch and Putt Course, Upminster.	Cabinet	September	Internal consultees-Legal, Finance, HR, health and wellbeing and Equalities. Notices were placed at the site and published in the Romford Recorder on 5th and 12th July 2019 inviting objections to the intended appropriation of the land for planning purposes and the intended disposal following its appropriation.		Document To Follow
	Public Realm Transformation - Procurement Update and Amended Strategy Cabinet will be asked to: • Note the delay to the Public	Cabinet	September	Cabinet Member for the Environment; Theme Board, Businesses Partners, senior managers and service providers will be consulted initially. Trade Unions and		Document To Follow

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	<p>Realm services procurement</p> <ul style="list-style-type: none"> • Approve the amended strategy for the transformation and future delivery of Public Realm services to meet Council covid-19 recovery priorities • Approve to extend the Waste and Recycling contract • Note the amended procurement strategy • Note the project risks 			<p>staff have been kept informed of the programme, and will be formally consulted as necessary, as will LBH's Environment Overview & Scrutiny Sub-Committee, Mayor of London, East London Waste Authority and existing contactors.</p>		
	<p>Purchase of Affordable Housing Units at St. Georges Hospital Site</p> <ul style="list-style-type: none"> • Approval of the purchase of 36 Affordable Homes from Bellway at a cost of circa £9.3 million. • Approval for appointing MLH to act in the client capacity to represent the Housing directorate at a cost of 	Cabinet	September	<p>Cabinet Member, Housing officers. In addition business partners will be consulted.</p>	<p>Garry Knights Assistant Director of Property Services garry.knights@haverling.gov.uk</p>	Document To Follow

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	circa £92k. <ul style="list-style-type: none"> Approval for additional budget relevant specialist support service including legal and Employers agent service of circa £90k. 					
	Temporary Agency Worker Contract Award Report Award of the new agency worker contract.	Cabinet	September	All relevant Members, officers and business partners, together with key stakeholders who use the current Adecco contract.		Document To Follow
	CCTV Strategy 2021 - 2026 Agreement of the CCTV Strategy, which sets out the commitment to delivering a Public Space CCTV system across the Borough and how it will be used.	Cabinet	September	Internal colleagues in Housing, Parking, Parks, Planning, Highways, Emergency Planning and Town Centre Management will be consulted on the Strategy to ensure it meets their needs. This will be done via MS Teams, Email and Meetings.		Document To Follow
	Dynamic Purchasing System (DPS) for Taxi Services Key decision to create a DPS	Cabinet Member for Education, Children &	Not before October	Suppliers, Procurement, Legal Services, HR, Adult Social Care, Children's	Amy Reed amy.reed@havering.gov.uk	Document To Follow

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	for Taxi service provision and associated delegations following a tender evaluation process, during the full contract period (5 years). The contract value will be approximately up to £6 million.	Families		Social Care, Children's Services, Education Services, Corporate Finance, Adult and SEND and Education Finance Officers, Passenger Transport Services, Joint Commissioning Unit, Emergency Duty Team. All relevant Members including the Cabinet Lead Members for Adults and Children's Services.		
	Asset Management Strategy and Plan 2019-2022 Cabinet will be asked to approve the Council's Asset Management Strategy and Plan 2018-2022.	Cabinet	October	All relevant members, officers and business partners will be consulted.	Sarah Chaudrhy Asset Managment Director sara.chaudrhy@onesource.co.uk	Document To Follow
	East Havering Opportunity Cabinet will be asked to give approval to proceed	Cabinet	October	All relevant members, officers and business partners will be consulted.	Neil Stubbings Regeneration Programme Director neil.stubbings@havering.gov.uk	

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	Inclusive Growth Strategy Cabinet is asked to endorse the Inclusive Growth Strategy to guide the delivery of future plans for economic development and regeneration through the delivery of homes, jobs and investment in Havering for the benefit of our entire community. It is further asked to accept the Inclusive Growth Implementation Plan comprising indicative	Cabinet	October		Howard Swift howard.swift@haverling.gov.uk	

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	projects and workstreams acknowledging that further approvals might be required to be sought					
	Agreement of Aims and Objectives of East London Joint Resources and Waste Strategy Cabinet will be asked to agree the aims and objectives of the East London Joint Resources and Waste Strategy, as proposed by the East London Waste Authority.	Cabinet	October		Jacki Ager jacki.ager@haverling.gov.uk	
	Parks Strategy 2020 to 2030 Cabinet will be asked to agree the Parks Strategy.	Cabinet	October	All relevant members, officers and business partners will be consulted.	James Rose james.rose@haverling.gov.uk	

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